

WARREN CONSOLIDATED SCHOOLS EMERGENCY DRILLS DOCUMENTATION FORM

2024-2025

School Year

TYPE OF DRILL

Fire Drill – ***5 required**
Conduct one prior to 12/1*

Tornado (Take Shelter) Drill – ***2 required**
Conduct one at the beginning of 1st sem. and beginning of 2nd sem.*

Lock Down – ***3 required**
Conduct one prior to 12/1*

AED/Cardiac Event

Other (e.g. bus evac.)

TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill Jan 28, 2025 Time drill was held 10 am

Exact time required to evacuate/shelter/secure 1 min

Total Participants 430

Remarks Several teachers forgot to use the Band app to communicate the cone's location.

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 1/28/2025

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AED/Cardiac Event

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TIME OF DRILL

Standard

Class Change

Recess

Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 11/8/2024 Time drill was held 9:25 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 380

Remarks A cool and crisp morning. No WOF students.

Total required drills complete to date 3

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 11/8/2024

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Conduct one prior to 12/1*
- AED/Cardiac Event
- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden Elementary

Date of Drill 10/17/2024 Time drill was held 10:15 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 425

Remarks Staff and students exited quietly and quickly

Total required drills complete to date 2

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

- Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 10/17/2024

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- Other (e.g. bus evac.)

TIME OF DRILL

- Standard
- Class Change
- Recess
- Other Events (e.g. Lunch)

Mandatory Drills *Mandated by changes to the school code

Name of Reporting School Holden

Date of Drill 9/10/24 Time drill was held 10:30 am

Exact time required to evacuate/shelter/secure 2 min

Total Participants 420

Remarks PreK at recess in fenced area

K-5 evacuated building quickly. Directions were given
prior to the drill over the PA due to new staff

Total required drills complete to date 1

Name and title of person conducting drill Cheryl Priemer

Signature of person conducting drill 

Drill was coordinated with:

Emergency Manager/Fire/Police

Name and Title _____

Drill Submitted Electronically Date 9/10/24